

Student Guide

Course: Derivative Classification

Lesson: Course Introduction

Course Information

Purpose	Provide a thorough understanding of the responsibilities associated with derivative classification and the procedures to follow to correctly derivatively classify documents.
Audience	Military, civilian, and contractor personnel responsible for oversight or application of derivative classification.
POC	dss.informationsecuritytraining@mail.mil
Pass/Fail %	75%
Estimated completion time	120 minutes

Course Overview

In the course of working with classified information, individuals sometimes generate or create new documents and materials based on that information. These individuals are responsible for maintaining the protection of that classified information. These individuals are called derivative classifiers. They must carefully analyze their work product to determine what classified information it contains or reveals, and evaluate that information against official classification guidance.

Based on that evaluation, derivative classifiers must ensure that the information in the new material is identified as classified by applying the appropriate markings to the material. This process of determining whether information has been previously classified and properly marking it is called derivative classification.

Derivative classifiers need to understand what their responsibilities are, what processes to follow, and what resources to consult to safeguard information that, if revealed, could cause damage to the national security.

Course Objectives

- Identify the responsibilities associated with derivatively classifying information
- Identify the process and methods for derivatively classifying information
- Identify authorized sources to use when derivatively classifying information
- Applying authorized sources, derivatively classify information based on the concepts of "contained in," "revealed by," and "compilation"

Lessons in the Course

- Course Introduction
- Derivative Classification Basics
- Classification Concepts
- Practical Exercise
- Course Conclusion